

List of documents for opening a bank or unallocated metal account for a separate offices (branch, representative office) and institution of non-resident legal entities

1. Charter of foreign constituent legal entity^[1] and (or) other equivalent constituent document in accordance with the legislation of the country of incorporation.
2. Certificate issued by state competent authority or other equivalent document certifying registration of a foreign constituent legal entity and information about its physical address.
3. Certificate issued by state competent authority on the amount of authorized capital, registered owners of a foreign constituent legal entity, as well as other equivalent document.
4. Resolution(s) of competent authority of a foreign constituent legal entity on incorporation of a separate office (branch, representation) or institution, and approval of its charter, as well as on the appointment of the manager of the separate office or institution or of the person temporarily performing its duties
5. ID document of the manager (or person temporarily performing its duties) of the separate office (branch, representation), institution of a foreign constituent legal entity.
6. Power of attorney issued by the foreign constituent legal entity to the manager (or person temporarily performing its duties) of separate office (branch, representation) or institution (if available).
7. Charter, certificate of registration of a separate office or institution of the foreign constituent legal entity or other equivalent document
8. In case of individuals, who have ownership in the authorized capital of the foreign constituent legal entity (shareholders, participants, stockholders) - ID documents.
9. In case of legal entities, who have ownership in the authorized capital of the foreign constituent legal entity (shareholders, participants, stockholders) – ID documents provided for by clauses 1, 2, 3, 4,5, 6, 7, 8, 13 and 14 of sub-annex 1.3.
10. In case of licensed activity – the license.
11. In case of authorized persons – the power of attorney.
12. Card of specimen signatures and stamp imprint (where available).
13. ID documents of persons having the right of 1st and 2nd signatures (according to the specimen signatures).
14. Application-agreement to open an account.

Important note

Copies of all documents must contain consular and/or notarial verification with apostil (unless other procedure is established by international treaties of RA) and must be translated into Armenian (Armenian translation is not required for English and Russian documents). Where necessary, other documents established by procedure "On combating money laundering and financing of terrorism" of "ARMBUSINESSBANK" CJSC may also be required.

^[1] Where the foreign constituent legal entity does not have constituent documents or submitted documents do not contain any provisions about bodies empowered with authorities to establish a separate office or a branch, then in lieu of documents stipulated under clauses 1-5, subsection 1.4. of this sub-annex the statements issued by the competent authority (or the manager of executive body of the foreign legal entity) must be presented containing the list of constituent documents and outlining the authorities of the body having passed a resolution on establishing a separate office or institution.